

## SOCIAL EVENTS BOOKING PROTOCOL FOR 'TICKET ONLY' EVENTS

In order to ensure all Members receive an equal opportunity to attend these popular events along with any guests they may wish to bring, the following booking and cancellation procedures apply:

## **Booking Policy**

- Pre-Purchase your tickets for each event from behind the bar and .....
- .....provide your name, party size and contact number to the bar staff who will log this to the list. You cannot make a provisional booking or reserve tickets. Full payment is required to confirm your booking.
- If you are booking for a party please purchase all your tickets at the same time.
- You can pay by debit/credit card, cheque (made payable to Clyne Golf Club) or cash.
- If you cannot attend having booked and paid, please contact the bar and request a refund and return your tickets as soon as possible. All this is subject to the cancellation policy below.
- When the limit on the number of persons an event can take is reached the bar will hold a reserve list where you can put your name/contact number on if you wish. As and when and if people drop out, reserve list people will be contacted and will move onto the main list on receipt of payment for tickets.
- Phone or ask at the bar for latest news on event bookings as well as status (in respect to the limiting numbers) as you may wish to attend at short notice

## **Cancellation Policy**

- If you contact the Bar staff at least 72 hours before the event, you will receive a full refund.
- If you contact the Bar staff within 72 hours of the event, you will be refunded 50% of the meal price only.
- If you cancel on the day of the event, you will not receive a refund.